

## **Wounded Warrior Fellowship Position for California's 49th Congressional District**

**Description:** The Wounded Warrior Program was established to create employment opportunities for veterans within the House of Representatives. The fellow in this position acts to assist with liaison duties to federal, district, and local agencies for the Member of Congress and constituents. The fellow is charged with helping constituents and engaging the veteran and military community, including planning meetings and events with the Member of Congress. These two-year fellowships provide veterans with experience and exposure to broaden career opportunities.

**Responsibilities:** The fellow will be assisting with constituent service and function as a liaison with the Department of Veterans Affairs, Department of Defense, National Archives and Records Administration, and additional agencies, as needed. Planning and staffing in-district events, meetings, and site visits. The fellow will also work with the District Office and Washington, DC staff on local and assigned policy issues and areas, including defense and veterans policy. A key area of responsibility is establishing and maintaining relationships with local groups, attending meetings of those groups, and ensuring the Member is invited to their important events and functions.

**Qualifications:** The fellow must be honorably discharged, released from active duty within the last six years, pay grades at or below E-5/O-3/W-2 4. Veterans promoted to pay grades of E-6/O-4/W-3 within six months of separation from active duty are eligible.

Successful applicants should have a thorough knowledge of California's 49th district, a service-oriented attitude, strong organizational skills, proficiency at prioritizing and managing multiple projects at one time, a capacity to work both independently and as part of a team, and strong written and oral communications skills. Preference may be given to residents of the 49th District. **This office is an equal opportunity employer; we do not discriminate on the basis of race, color, religion, sex, national origin, age, disability, gender identity or expression, or sexual orientation. We strongly value the diversity of our employees and encourage candidates from diverse backgrounds to apply, including women, people of color, and members of the LGBTQIA community.**

**To apply:** Please send resume, cover letter, and three professional references to:

[CA49.applications@mail.house.gov](mailto:CA49.applications@mail.house.gov)